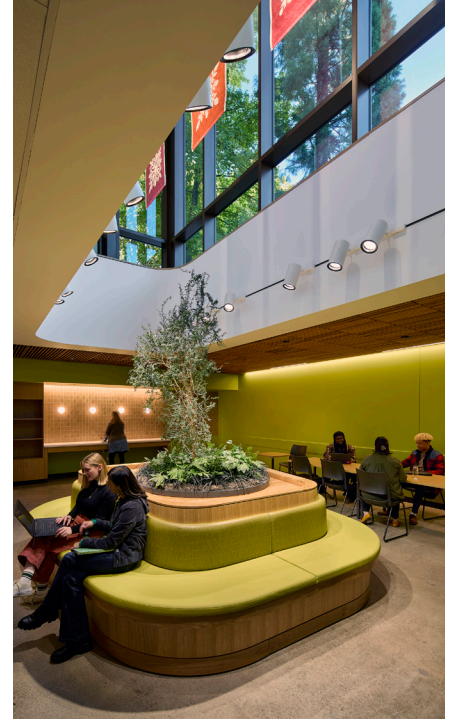


# BORA



## Project Manager

Bora Architecture & Interiors is seeking an energetic, self-motivated project leader who shares our values of positive social impact, sustainable innovation and forward-thinking design to join our growing practice in Portland.

Candidates should demonstrate the capacity to lead teams through the design process for small to large scale projects from concept to construction, potentially managing multiple small projects concurrently. We are looking for project leaders who have experience managing teams and working closely with clients on commercial, arts, educational and public projects. Candidates should have a broad understanding of the profession, leveraging their skills, knowledge and mentoring abilities to achieve outstanding design results for clients and impactful learning opportunities for Bora staff.

### Qualifications

- Accredited degree in architecture or related field
- 10+ years professional architecture experience
- Capacity to manage complex projects
- Excellent verbal and written communication skills
- Ability to build and maintain relationships with clients and partners
- Ability to understand and represent client priorities and values, as well as Bora's priorities and values
- Ability to set the tone for a positive team culture, problem-solving mindset, and design excellence as a project leader
- Knowledge and commitment to high performance sustainable design
- Commitment to equity, inclusion and design justice
- Strong leadership, organization and time management skills

### Responsibilities

- Client liaison alongside the Principal In Charge (PIC)
- Organization of project teams to best serve the project and support Bora's commitments to Climate, Health and Equity
- Work with PIC to establish and maintain project schedules, staffing work plans, and prepare fees and scope of work documents
- Manage communication with clients for team success
- Collaborate with design team to support design and technical excellence within financial expectations
- Oversight and mentoring of less experienced staff as a project leader

### Compensation and Benefits

We care about the wellness of your whole person. As such, Bora is proud to support its employees with a robust benefits package which includes:

- Comprehensive medical, dental and vision insurance
- Flexible Spending Account (FSA)
- [Paid Family Leave](#)
- Traditional and Roth 401(k)
- Use of the [Bora Beach House](#)

### To Apply

Please send your letter of interest, resume and portfolio to [careers@bora.co](mailto:careers@bora.co). In order to counter implicit bias in our recruitment process, we ask that candidates do not include head shots in their application.